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Description automatically generated**Peterston-super-Ely Community Council** **Cyngor Cymuned a Llanbedr-y-Fro**

Minutes of the Council Meeting held at 7.30pm on the 10th of February 2025.

Present: Councillors: CHAIR A Phillips, S Armitage, D Cross,

J Drysdale, D Meir and H Potter

Also present: Clerk, Julie Thomas

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| Agenda Item | Discussion points | Action | Person/  dates |
| 24/195  Apologies for  Absence | Cllrs S Firth (Holidays) |  |  |
| 24/196  Declarations  of Interest | Members were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on the agenda.  No declarations of interest were received. | None Received |  |
| 24/197  Members of the public invited to speak | No members of the public were present |  |  |
| 24/198  Vale of Glamorgan Councilor Report | The Chair welcomed Cllr Michael Morgan. He reported on the situation of recent bin removals across the VOG. Although talks took place last November on fly tipping and refuse bags, the removal without interaction with the Community Council had taken place, without consultation.  It was noted the Litter picker volunteers will have nowhere to deposit the collected litter going forward.  Cllr Phillips explained Community Councils received a letter from Vale of Glamorgan Councillor Chris Wilson giving just 2 days’ notice of the bin removal. There was no supporting list of what bins were to be removed, and tone of letter was underhand.  Cllr Morgan stated that whole of the Vale is affected as 192 bins removed without consultation with Community Councils. Cllr Phillips said that she would write a response to the letter.  Councillor Morgan left the meeting at 20.00 pm | Check where the 6 bins are situated and write complaint to Jane at VoG  To ask for impact statement on community and local services, long-term plans for bins, potholes etc. to be chased  Letter and link to Survey to be shared on Facebook. | **Chair (Feb)**  **Chair (Feb)**  **Chair (Feb)** |
| 24/199  To approve Minutes of the meeting held on 13th January 2025 and review matters arising | It was **AGREED** that the minutes of the January meeting are confirmed as a true and accurate record of the meeting. (The chair signed the minutes) | One adjustment to Action on Point Sarn Lane item 5&6 | **Clerk**  **(Feb)** |
| 24/200  Correspondence received from Vale of Glamorgan | Correspondence received from the Vale of Glamorgan was noted.  For action:-   1. Survey – local project getting care and treatment quickly when needed. 2. Survey – Have your say residents and networks, topic:- play and hanging around   It was **Proposed** that: A system be adopted for future surveys to be publicised on Facebook and website. | Surveys to be completed and sent for action.  Surveys to be placed on Facebook & Website | **Chair (Feb)**  **Cllr Drysdale**  **(ongoing)** |
| 24/201  Correspondence received Planning Applications | 1. Planning App 2024/00032/FUL The Croft Ffordd Yr Eglwys – online enforcement objection for PROW and letter to Planning Department with photos had been sent by the Clerk on 27.01.25 no response to date.   It was **noted** no response had been received in respect to Minute 24/182 and 24/187 – The Croft  Cllr Meir had tried to liaise with the landowner but was unapproachable.   1. The Planning Committee Meeting on 13 February 2025 agenda & report links were shared with members.   It was **Resolved** that these be noted | Planning Dept to be chased.  . | **Chair**  **(Feb)** |
| 24/202  Correspondence received One Voice Wales | Correspondence received from One Voice Wales since the last meeting was noted, the following items were discussed:-   * Digital guidance and use of E Mail address domain   The recommendations from OVW on report were noted, it was agreed separate e mail addresses be used for CC work which facilitates the information remaining on record when Cllrs retire from post.  The domain for PSE expires on 31.12.25 | Collect information on our domain costs, charges and services from Orbits. | **Clerk**  **(Feb)** |
| 24/203  Correspondence received from Members of the Public | The Chair advised the following letter had been received regarding a litter complaint via e mail from Duffryn awr Cottages, Pendoylan. | A reply has been sent to advise on the contact details for the VOG |  |
| 24/204  Neighbourhood Police Report | Correspondence received from the Police was noted   1. January Crime Figures   18/01 – St Brides Super Ely – crime related incident report of possible fox hunting in the area, no suspects identified. |  |  |
| 24/205  Correspondence received from Other Bodies | Correspondence received from other bodies since the last meeting was noted, none requiring action. |  |  |
| 24/206  Councillor Reports | 1. Vehicle damage due to traffic lights 2. Digital Guidance cloud storage & use of E Mail domain address 3. MUGA inspection January 2025 – review and actions.   Cap heads need fixing to stop rain entering goal posts.  Cllr Drysdale was thanked for sorting out the problems, the area had not flooded since remedial works were completed.  The gate springs had been replaced, which may need upgrading to hydraulic closers with the help of a welder.   1. Churchyard wall perishing mortar   Wall area to be checked and Contractor appointed to remedy.  Any outstanding maintenance issues to be chased. | It has already been reported.  Minute 24/202 above  Chase South Wales Sport to find Supplier.  Sign to be bought “Adults not Permitted on play equipment.”  Rob Rees to be contacted.  Chase contractors  Chase up TaSC with deadline drawing closer | **Cllr Morgan**  **Cllr Drysdale**  **(Feb)**  **Chair**  **(Feb)**  **Chair**  **(Feb)**  **Cllr**  **Drysdale**  **(Feb)** |
| 24/207  Finance | 1. Audit action timetable review and action points were discussed by the Clerk, ongoing issues with broken links to be rectified on website.   Meeting back up supporting documents to be uploaded to website ahead of meeting with agenda.  Councillor reports to be sent a week ahead of meetings. Action Plan sheet to be updated regularly.   1. Payment Schedule December & January  |  |  |  | | --- | --- | --- | |  | Details | GROSS | | Office Costs | Bank Service charge November BS039 | £6.00 | | Office Costs | ID Mobile – December BS039 | £5.00 | | Salary/Exp | Clerk salary Dec 2024 | £310.38 | | Salary/Exp | Clerk expenses Dec 2024 | £32.75 | | Salary/Exp | Clerk Pension Dec 2024 | £97.71 | | Salary/Exp | Clerk Tax HMRC Dec 2024 | £77.60 | | IT Support | Orbits MS licence and backup BS039 | £32.66 | | Office Costs | Bank Service charge December BS040 | £6.00 | | Audit Costs | Audit Wales 2023/24 charges | £23.00 | |  |  |  | |  |  |  |   TOTAL £781.10  It was **agreed** for the Clerk to makea late overdue payment for work at the MUGA by All Pave for the sum of £11092.41 (see February Payment Schedule)   1. Bank Reconciliation’s for November, December 2024 and January 2025 for approval were agreed and signed by the Chair and Deputy Chair 2. Grant Charity donation – Cardiff City Hospice   It was **agreed** for the donation to be raised from £10 to £50 for this worthy cause.   1. Allotment Fees 2024-2025   It was **agreed** for the upcoming 2025-2026 fees to be invoiced for payment by 1st April 2025 | Website to be checked and updated  Members to send updates to Clerk regularly  BACS Payment  Cllr Moody -Jones to send details for payment  Invoices to be raised and emailed to holders | **Cllr Drysdale**  **(ongoing)**  **Clerk**  **(Feb)**  **Clerk**  **(Feb)**  **Clerk**  **(Feb)** |
| 24/208  Update on prior actions | 1. Training Plan Update (Clerk) said no information has been received on Qualifications and courses attended. 2. Filming took place in village recently, concerns and complaints were raised over bad parking, and no permission was granted.   Village Hall should advise when they rent hall and parking issues can be discussed at the same time. Also charge for hall can be reimbursed.   1. List of prior actions from last 3 meetings is now available on spreadsheets for members to check and action. | Qualifications to be sent to Clerk  Cllr Potter to chase Anne Haile to sort  All members to advise on updates for these actions | **All Members**  **(Feb)**  **Cllr**  **Potter**  **(Feb)**  **All**  **(Feb)** |
| 24/209  Dates of Next Council Meeting | To note the next meeting will take place on 10 March 2025 at 7:30pm |  |  |

The meeting closed at 21.00 pm